

MEETING MINUTES OF THE  
**TECHNICAL ADVISORY COMMITTEE (TAC)**  
CAPITAL REGION METROPOLITAN PLANNING ORGANIZATION

Tuesday, April 24, 2018  
10:30 AM – 11:30 AM

EBR Main Library, Large Meeting Room  
7711 Goodwood Blvd, Baton Rouge, LA

**Technical Advisory Committee Members present:**

Harold “Skip” Paul, Hon. David Toups, Bill Deville, Mike Enlow, Roger Husser, Kathy Stites, Jessica Pranjic, Hon. Richard Lee, III, Sam Digirolamo, Hon. Darnell Waites, Mary Gourdon, M. Todd Donmyer, Jennifer Branton, Yasoob Zia, Joshua Joseph

**The meeting was also attended by:**

Brian Kendrick, Dan Broussard, Codi Neyland, Kendra Hendricks, Kenyatta Robertson, Ruth Phillips, Wilfred Barry, Phuoc Dang, James Taylor, Carondalette Stewart

**1. INTRODUCTION**

*Harold “Skip” Paul – TAC Chairman*

The meeting was called to order by Chairman Paul. The meeting began with introductions by attendees.

**2. APPROVAL OF MINUTES FROM LAST MEETING**

*Harold “Skip” Paul – TAC Chairman*

Chairman Paul asked were there any corrections or additions to the minutes. Hearing none, it was moved by Yasoob Zia and seconded by Bill Deville to approve the minutes. The motion carried unanimously.

**3. ACTION ITEMS**

**A. CATS Program of Projects FY 2018, Ravi Ponnappureddy, CRPC**

Ravi Ponnappureddy discussed the program of projects for FY 2018. Each year, Congress passes legislation which, when signed by the President, appropriates funds for the Department of Transportation and related agencies. After that legislation is enacted, Federal Transit Authority publishes a Notice in the Federal Register that provides an overview of the apportionments and allocations based on these funds for the various FTA programs as well as statements of policy and guidance on public transit administration. Public Transit agencies such as CATS, must publish a program of projects outlining the various line items that they plan to spend the appropriated transit funds for that year. The program of projects will become official once the MPO adopts the plan. The proposed are on the handout and include transit buses, para transit vans, bus equipment, bus facility improvements, and preventative maintenance.

Bill Deville, CEO, CATS, also gave in-depth information on what the funds would be used for. He mentioned that the priorities were to obtain new buses and improve the service. He answered questions from the committee. *1. Has ridership increased in three years?* Yes, once we implemented the new routes and added new buses, ridership has increased. We are creating a network of rapid transit routes. *2. Are there any non-stop routes planned?* Yes. We have a route planned from Gonzales directly to the BR health district. We are also working with UBER, Lyft and Bike Share to have routes with limited

stops, 2 or 3 stops.

3. *How far north on Plank [Rd] are you coming?* We have met with the mayor of Baker to implement a park and ride in Baker.

It was moved by Mayor Waites and seconded by Mary Gourdon to recommend the program to the policy committee for approval. The motion carried unanimously.

B. Unified Planning Work Program (UPWP) FY 2019, *Ravi Ponnappureddy, CRPC*  
UPWP describes the transportation planning activities or work tasks that the CRMPO staff proposes to undertake during or the State of Louisiana's fiscal year FY 2019 from July 1, 2018 to June 30, 2019. It is a management tool to keep track of the tasks that are required to be performed by the MPO staff on a regular basis to meet the mandated federal transportation requirements. This document is developed annually and transmitted to FHWA once adopted by the MPO Policy Committee. Some of the highlights include:

1. Amend MOVE 2042 to include I-10 (LA 415 to Essen Lane) Project
2. Continue implementing Commuter Krewe of Louisiana Program
3. Bike/Ped plans for Denham Springs and Baker
4. Local Road Safety Plans for Livingston, West Baton Rouge, Iberville, and other CRTSC parishes.
5. Develop scope of work and RFP for LA30 Environmental Assessment
6. Develop targets and monitor progress of FHWA performance measures and other measures identified in MOVE 2042
7. Continue Regional Traffic Counting Program
8. Public Transit
9. Recovery and land use planning
10. Travel demand modeling
11. Discussions with elected officials/transportation stakeholders to develop regionally significant/transformational projects

It was moved by Dan Broussard and seconded by Mayor David Toups to recommend approval of the UPWP to the policy committee. The motion carried unanimously.

C. CRPC Data and Model Sharing Agreement, *Pong Wu, CRPC*  
Pong Wu discussed the data and model sharing agreement. He mentioned that CRPC have requests from consultants and other entities for data and models that were drafted by CRPC staff. Federal Highway Administration (FHWA) required that MPOs develop a data and model sharing agreement to ensure transportation data and model integrity. CRPC developed draft agreements based on discussion with FHWA staff and researching various best practices across the country. After a brief discussion among the TAC committee, it was recommended that the MPO staff to have these agreements reviewed by legal before presenting it to the TPC. It was moved by Dan Broussard and seconded by Yasoob Zia to recommend the agreement to the policy committee after review by an attorney. The motion carried unanimously.

#### **4. NON-ACTION ITEMS**

- A. I-10 Widening from LA 415 in West Baton Rouge to Essen Lane in East Baton Rouge, *Brian Kendrick, LADOTD*

Brian Kendrick updated the committee on the project. The project is currently in the environmental phase and we are working on getting it complete by December this year. The first public meeting is scheduled for late May or early June. We have been meeting in small groups with various stakeholders until the public meetings take place. The website, [i10br.com](http://i10br.com), will have the latest information about the project in about two weeks. Two meetings on this side of the river and a third on the west side are scheduled.

- B. Capital Region Transportation Safety Coalition (CRTSC) 2017 Accomplishments, *Kenyatta Robertson, CRPC*

Kenyatta Robertson discussed the events of the Capital Region Transportation Safety Coalition. The mission of the coalition is “destination zero deaths”. She included accomplishments from the emphasis areas including Impaired Driving, Young Drivers, Occupant Protection, Infrastructure & Operations, and Bike & Pedestrian. Since April is Distracted Driving Awareness month, Robertson also encouraged the committee members to take the Just Drive LA pledge.

#### **5. OTHER BUSINESS**

*Harold “Skip” Paul – TAC Chairman*

Chairman Paul asked was there any other business. Ravi Ponnappureddy mentioned the Local Public Agency Qualification Program 3 -day workshop that will be held from June 12-14, 2018. CRPC’s Drew Ratcliff will be a speaker at the Freight Week STL on May 21<sup>st</sup> as part of the public-sector system resiliency track. The next TAC meeting will be held on May 29 at the library at 10:30 am.

#### **6. ADJOURNMENT**

*Harold “Skip” Paul – TAC Chairman*

Chairman Paul asked was there a motion to adjourn. It was moved by Bill Deville and seconded by Hon. Richard Lee, III to adjourn the meeting. The meeting was adjourned.