

CAPITAL REGION PLANNING COMMISSION

Minutes of the Regular Commission Meeting Wednesday, March 20, 2019 11:00 A.M.

Hosted by Capital Region Planning Commission
BREC Ballroom, 6201 Florida Blvd., Baton Rouge, LA

Commissioner Roll Call List:

Kenny Matassa (Ascension Parish President), David Barrow (Mayor, Central), Charles Vincent (EBR Parish), Darnell Waites (Mayor, City of Baker), Tara Wicker (Baton Rouge-Councilwoman District 10), Fred Raiford (EBR Parish), Hank Grace (Iberville Parish), Stephen Panepinto (Iberville Parish), John Morris III (Iberville Parish), Gerard Landry (Mayor, City of Denham Springs), Jamie Etheridge (City of Walker), Donald Burgess (Livingston Parish), Travis B. Clark (Livingston Parish), Mary Gourdon (Village of Port Vincent), David McCreary (Mayor, Town of Livingston), Major Coleman (Police Jury-St. Helena), Billy D'Aquilla (Mayor-St. Francisville), David Toups (Mayor, Town of Addis), Blaine Rabalais (Town of Brusly), Richard Lee III (Mayor, City of Port Allen), Riley Berthelot (President, WBR Parish), Jamie Setze (Executive Director, CRPC).

The meeting was also attended by:

Tommy LeJeune (Faulk & Winkler), Ebony Bowen (CRPC), Ryan Decker (CRPC), Kendra Hendricks (CRPC), Michelle Jones (Faulk & Winkler), Kim Marousek (CRPC), Ravi Ponnappureddy (CRPC), Drew Ratcliff (CRPC), Chris Shalohm (CRPC), Carondalette Stewart (CRPC), J.T. Sukits (CRPC), Adam Tatar (CRPC), Dana Weidman (CRPC), Betty Burgess (Livingston Parish), Rivet Lin (City of Plaquemine), Dwight Hill (East Feliciana), James Chappell (LED), Monique Robinson (Vital Resource Solutions), Latyra Jackson (EBR), Frank Duke (EBR), Jenny Hastings (Baton Rouge), Carrick Rose (CATS), Tom Stephens (EBR), Rannah Gray (Rannah Gray Co.), Wilfred Barry, Ruth Phillips.

Action Items:

- 1. Call to Order:** The meeting was called to order at 11:00 AM by Chairman Riley Berthelot.
- 2. Roll Call:** Roll was recorded via sign-in and self-introductions. It was established that there was a quorum present.
- 3. Minutes:** Minutes from the January 28, 2019 regular commission meeting were approved.

Motion to approve the minutes was made by David Toups and seconded by Billy D'Aquilla. Without objection so moved.

4. Financial Report: Tommy LeJeune, Faulk & Winkler

A. Financial Report. Tommy LeJeune presented the financial results through January 2019.

As of January 31, 2019, the financial report shows the following position:

- **Total Cash and Cash Equivalents** – ~\$1M, which is ~\$251,000 below where [CRPC] was from the prior fiscal year.
- **Accounts Receivable** – Receivables increased from ~\$408,000 the prior fiscal year to ~\$574,000.
- **Total Liability** – ~\$646,000 compared to prior fiscal year total of \$838,000.
- **Fund Balance** – ~\$952,000
- **Statement of Revenue and Expenditures**
 - Revenue to date ~\$1.28 M – Grants represent ~41% - Direct costs ~37% (\$775,942)
 - Indirect Costs ~\$535,000, or 58% of budget which is in line
 - ~\$1.3M in expenditures year-to-date

There being no questions, a motion to accept the financial report as presented was made by Fred Raiford and seconded by Major Coleman. Without objection so moved.

5. Executive Director's Report, Jamie Setze, CRPC

Jamie Setze passed out a detailed quarterly activity report. The highlights that were discussed from the report include:

- The next Planning Commissioner Training will be held on March 23, 2019 in Addis.
- Continued to work on updating the Comprehensive Economic Development Strategy (CEDS) for the eleven Parish CRPC region.
- Finalized linking Lafayette, Baton Rouge and New Orleans carpool/vanpool databases.
- Initiated coordination efforts to assist East Baton Rouge Parish in developing Local Road Safety Plan.
- Provided technical assistance to CRPC member governments on various topics not limited to the following:
 - Town of Albany – EDA grant application
 - City of Denham Springs – Recovery Plan Implementation, Bike/Pedestrian Planning, Mapping Assistance and Functional Class Change Request
 - City of Baker – Recovery Plan Implementation, Bike/Pedestrian Planning, Mapping Assistance and Park and Ride analysis
 - City of Plaquemine – Update and modernize zoning ordinance
- Per Senate Concurrent Resolution 9, the Louisiana Supply Chain Transportation Council completed a report for the legislature with its findings and recommendations on making improvements to commercial and workforce transportation to make the Louisiana economy more resilient to disaster.

Reviewed the proposals for the Baker Park and Ride Transportation Center design services and finalized recommendation for MPO board approval.

6. Speakers – Opportunity Zones in the Capital Region

- James Cappell, Executive Director, State Economic Competitiveness, Louisiana Department of Economic Development
 - Veneeth Iyengar, Assistant Chief Administrative Officer, City of Baton Rouge
- Both Mr. Cappell and Mr. Iyengar provided Commissioners with information on Opportunity Zones with more specific information on those within the Capital Region.

7. New Business Update

- a. **Delta Regional Authority Open Application Period** – Commissioners were presented with information on the States’ Economic Development Assistance Program, which included how to apply online for the \$2.4M in funds that are available.
- b. **Building Remodel Update** – Commissioners were advised that CRPC has received verbal approval of the EDA grant that will allow us to purchase the building in its existing state. The Board has already approved the purchase and remodeling project that that CRPC has been working on for approximately 3 and one-half years.
- c. **Commissioner Training Workshop – March 23**

8. Other Business

Chairman Berthelot commented on the great attendance and number of new faces at today’s meeting. He asked Darnell Waites, Mayor of the City of Baker, to share with the new attendees what the CPRC offers its members and how members can become more involved. He urged all members to take full advantage of the value CRPC offers.

9. Adjournment

There being no further business the meeting was adjourned at 12:05 PM on a motion by Richard Lee, seconded by Gerard Landry.

Chairman Berthelot thanked everyone for attending the meeting. All were reminded of the TPC meeting to be held following lunch.